			6



A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

# Memorandum

Date:

March 27, 2017

To:

**Buckman Direct Diversion Board** 

From:

Michael Dozier, Interim Operations Superintendent

Subject:

**Update on BDD Operations for the Month of March 2017** 

#### ITEM:

- 1. This memorandum is to update the Buckman Direct Diversion Board (BDDB) on BDD operations during the month of March 2017. The BDD diversions and deliveries have averaged, in Million Gallons Daily (MGD) as follows:
  - a. Raw water diversions: 5.87 MGD Average
  - b. Finished Drinking water deliveries through Booster Station 4A: 3.60 MGD Average
  - c. Finished Drinking water deliveries through Booster Station 5A: 1.55 MGD Average
  - d. Raw water delivery to Las Campanas at BS2A: 0.445 MGD Total.
  - e. Onsite treated and non-treated water storage: 0.275
- 2. This section is a three year raw water diversion year-to-date total. Diversion totals can change due to system demand and regulatory requirements throughout each month.
  - a. 2017 Raw water diversions year-to-date: 404.27 MGD Total
  - b. 2016 Raw water diversions for the same time period: 417.56 MGD Total
  - c. 2015 Raw water diversion for the same time period: 323.89 MGD Total
- 3. The BDD is providing approximately 75 percent of the water supply to the City and County for the month.
- 4. The current Drought Update Summary and Reservoir Storage Status are attached.





## Drought/Monsoon, Storage, and ESA Update

NOAA has recently updated (3/10/17) ENSO (El Nino/La Niña) status to: ENSO-neutral conditions are favored to continue through spring 2017, with increasing chances for El Niño development into the fall. However, a few dynamic model forecasts anticipate an onset of El Nino as soon as Spring (April-May). Regional reservoir levels on the Rio Grande and Chama Rivers are still low. Upper Santa Fe River reservoirs are very low so City draw down has been reduced accordingly, with a corresponding increase in BDD diversions from the Rio Grande, and moderate increases in groundwater well use. Preliminary estimates for 2017 are for an approximate 95%-100% delivery of full firm-yield of San Juan-Chama Project (SJCP) water. Year-to-date snow pack in the San Juan watershed as well the upper Santa Fe River watershed is good but dissipating due to unseasonably warm weather. There are no water-related Endangered Species Act (ESA) updates. Updates on ESA issues will be made as needed. Rio Grande Compact Article VII storage restrictions went back into effect 4/22/16, which means the City will not be allowed to impound "native" runoff into Nichols and McClure Reservoirs above the pre-Compact pool of 1,061 acre-feet (AF) (unless an exchange for water is made with the NMISC). Preliminary forecasts are suggesting the possibility of coming out of Article VII perhaps as early as April or May, 2017. Updates to this condition will be made as needed.

Most current City of Santa Fe SJCP Reservoir Storage:

Heron:

5,029 AF. 2016 deliveries were at about 95% of annual total.

El Vado:

1,239 AF.

Abiquiu:

9,815 AF SJCP carry-over from previous years, no time limit to vacate due to storage agreement with ABCWUA

TOTAL:

16,083 AF

			7



A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

## Memorandum

Date:

April 6, 2017

To:

**Buckman Direct Diversion Board** 

From:

Mackie Romero, BDD Financial Manager

#### Item and Issue:

Presentation of completed "Financial Statements with accompanying Independent Auditor's Reports" for Buckman Direct Diversion Facilities Operations as of fiscal year ended June 30, 2016.

#### **Background and Summary:**

Under the Project Management and Fiscal Service Agreement (PMFSA) Article 7. Fiscal Agent Responsibilities, item 6 states:

"with 90 days after the end of each fiscal year, provide copies of financial statements to the City, County and Las Campanas, showing the assets, liabilities, revenue, expenses, equity balances and budget comparisons for the Project Fund on an annual basis for the prior fiscal year in accordance with GAAP and GASB, complete the Management's Discussion and Analysis (MDA) for the annual report, and provide upon request, a monthly general ledger report but may recommend that its auditors produce the financial statements, dependent on staff available and the complexity of the report requirements"

On January 13, 2017 a report of independent certified accountants was issued by RPC CPAs + Consultants, LLP for the operations of the facility as of June 30, 2016.

The Buckman Direct Diversion uses four fund types to account for its fiscal activities, below is a description and summary of account balances at the end of each fiscal year as detailed in the accompanying Financial Statement.

- ❖ Enterprise Fund BDD Operating Fund
- ❖ Special Revenue Fund Operation and Maintenance Emergency Fund
- ❖ Capital Projects Fund Habitat Restoration Project
- ❖ Agency Fund Emergency Reserve Fund and Major Repair and Replacement Fund





## ❖ Major Enterprise Fund at June 30, 2016

• The *Buckman Direct Diversion Project Operations Enterprise Fund* which is used to account for the operations of the Buckman Direct Diversion facilities and reimbursement from user partners.

Fiscal Year Ended June 30, 2016

(Budgetary Basis)

	Original	Final		Variance
Revenue	Budget	Budget	Actuals	(Unfavorable)
City of Santa Fe	4,812,346	5,433,246	4,460,203	(973,043)
Santa Fe County	1,633,338	1,889,338	1,551,636	(337,702)
Las Campanas	171,716	294,816	120,079	(174,737)
PNM Solar Rebates	190,000	190,000	136,074	(53,926)
Miscellaneous Revenue	96,000	96,000	93,590	(2,410)
Total Revenue	6,903,400	7,903,400	6,361,582	(1,541,818)
Operating Expenses				
Personnel Services	3,193,949	3,143,949	2,960,313	183,636
Electricity	1,378,000	1,338,000	1,055,894	282,106
Chemicals	250,000	290,000	276,115	13,885
Solids	86,800	171,800	151,375	20,425
Materials & Supplies	643,561	608,561	570,430	38,131
Other Operating Costs	1,283,690	2,283,690	1,280,055	1,003,635
Fiscal Agent Fee	67,400	67,400	67,400	
Total Operating Expenses	6,903,400	7,903,400	6,361,582	1,541,818

## ❖ Special Revenue Fund at June 30, 2016

• The *Operation and Maintenance Emergency Fund* which is used to account for expenditures approved by the BDD Board that meet the specified requirements per the established policy from the Emergency Reserve and Major Repair and Replacement agency funds.

## Fiscal Year Ended June 30, 2016

Operating Revenue	Actuals
City of Santa Fe	49,750
Santa Fe County	20,512
Las Campanas	9,863
Total Operating Revenue	80,125
Operating Expense	
Emergencies	1,226
Engineering Services	51,639
Repair System Equipment	27,260
Total Operating Expense	80,125

## ❖ Capital Projects Fund at June 30, 2016

- The *Capital Projects Fund* is used to account for disbursement of specific contribution or reimbursements from user partner for committed resources or construction of capital assets.
  - o Habitat Restoration Project

## Fiscal Year Ended June 30, 2016

	Approved			<b>Cummulative</b>
Revenue	Budget	<b>Prior Years</b>	June 30, 2016	Variance
City of Santa Fe	741,508	518,278	42,526	(180,704)
Santa Fe County	741,508	518,278	42,526	(180,704)
Las Campanas	75,756	52,263	4,345	(19,148)
Total Revenue	1,558,772	1,088,819	89,397	(380,556)
Operating Expenses				
Habitat Restoration	1,558,772	1,088,819	89,397	380,556
Total Operating Expenses	1,558,772	1,088,819	89,397	380,556

## ❖ Agency Funds at June 30, 2016

- Agency Funds are used to account for partner contributions to Buckman's agency
  funds which are purely custodial and are held in trust for the partners until it is
  needed for emergencies or repairs.
  - o The Emergency Reserve Fund
  - o The Major Repair and Replacement Fund

#### Fiscal Year Ended June 30, 2016

#### **Emergency Reserve Fund**

			<b>Cummulative</b>
Deposits held in trust	<b>Prior Years</b>	June 30, 2016	Balance
City of Santa Fe	1,036,582	278,298	1,314,880
Santa Fe County	354,759	114,396	469,155
Las Campanas Entities	173,798	55,024	228,822
<b>Emergency Reserve Fund Balance</b>	1,565,139	447,718	2,012,857

#### Major Repair & Replacement Fund

Deposits held in trust	Prior Years	June 30, 2016	Cummulative Balance
City of Santa Fe	877,439	248,061	1,125,500
Santa Fe County	306,802	84,109	390,911
Las Campanas Entities	53,887	6,737	60,624
Major Repair & Replacement Fund	1,238,128	338,907	1,577,035

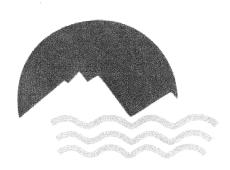
The auditors did not report any findings that materialized to a level of significant deficiency. BDD will continue to provide full transparency to our board, our partners and our community.

The Financial Statements and Report of Independent Certified Public Accountants are available on our website.



Buckman Direct Diversion Project Water Treatment Facility Operations

Financial Statements with Accompanying Independent Auditors' Reports
Year Ended June 30, 2016



**Buckman Direct Diversion** 

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Buckman Direct Diversion Project
Water Treatment Facility Operations
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Buckman Direct Diversion Project Water Treatment Facility Operations Directory of Officials June 30, 2016

**Title** 

Fiscal Manager & Business

Administrator, Buckman

Name

Mackie Romero

**Elected Officials** Carmichael Dominguez Chairperson of the BDD Board, Councilor, City of Santa Fe Miguel Chavez Commissioner, Santa Fe County Liz Stefanics Commissioner, Santa Fe County Peter Ives Councilor, City of Santa Fe Ms. Dennis Fort Member At-Large Mr. J.C. Helms Member Alternate At-Large Michael Harris City Councilor Alternate Henry Roybal County Commissioner Alternate Fiscal Agent Administration Oscar Rodriguez Finance Director, City of Santa Fe Teresita Garcia Assistant Finance Director, City of Santa Fe Erica Martinez Senior Financial Analyst, City of Santa Fe **Buckman Administration** Charles Vokes Facility Manager, Buckman

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## FINANCIAL SECTION



#### INDEPENDENT AUDITORS' REPORT

Board Members
Santa Fe County
City of Santa Fe
Las Campanas
Buckman Direct Diversion Project
Water Treatment Facility Operations
Santa Fe, New Mexico

#### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information and the budgetary comparison for the major special revenue fund of the Buckman Direct Diversion Project Water Treatment Facility Operations (Buckman) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Buckman's basic financial statements, as listed in the table of contents. We also have audited the budgetary comparison of the major capital projects fund and proprietary fund presented as supplementary information, as defined by the Governmental Accounting Standards Board, as of and for the year ended June 30, 2016, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Buckman's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Buckman's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Buckman as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the major special revenue fund for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the budgetary comparison for the capital projects fund and the proprietary fund of Buckman for the year ended June 30, 2016 in accordance with accounting principles generally accepted in the United States of America.

#### Other Matters

#### Required Supplementary Information

Management has omitted the *Management's Discussion and Analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collective comprise Buckman's basic financial statements, and the budgetary comparisons. Schedules I and II are presented for purposes of additional analysis and are not a required part of the basic financial statements. Schedules I and II are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules I and II are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 13, 2017, on our consideration of Buckman's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Buckman's internal control over financial reporting and compliance.

RPC CPAs + Consultants, LLP

RPC CPAS + Consultants LLP

Albuquerque, NM January 13, 2017

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## BASIC FINANCIAL STATEMENTS

Buckman Direct Diversion Project Water Treatment Facility Operations Statement of Net Position June 30, 2016

	Governmental Activities			ısiness-Type Activities	Total	
Assets					-	
Current assets						
Cash, investments, and cash equivalents	\$	179,131	\$	1,344,682	\$	1,523,813
Partner's accounts receivable:						
City of Santa Fe		4,973		93,590		98,563
Santa Fe County		-		865,256		865,256
Las Campanas		11,678		7,404		19,082
Other receivables		116		2,162		2,278
Chemical inventory		-		104,577		104,577
Total current assets		195,898		2,417,671		2,613,569
Noncurrent assets						
Capital assets		-		231,122,748		231,122,748
Accumulated depreciation				(24,428,095)		(24,428,095)
Total noncurrent assets	-	_		206,694,653		206,694,653
Total assets	\$	195,898		209,112,324		209,308,222
Liabilities						
Current liabilities						
Partner's credit balances:						
City of Santa Fe	\$	-	\$	482,238	\$	482,238
Santa Fe County		179,613		571,026		750,639
Las Campanas		-		15,889		15,889
Accounts payable		15,514		630,206		645,720
Accrued payroll		-		78,631		78,631
Compensated absences				109,237		109,237
Total current liabilities	•	195,127		1,887,227		2,082,354
Total liabilities		195,127		1,887,227		2,082,354
Net Position						
Net investment in capital assets		-		206,694,653		206,694,653
Unrestricted		771		530,444		531,215
Total net position		771		207,225,097		207,225,868
Total liabilities and net position	\$	195,898		209,112,324		209,308,222

The accompanying notes are an integral part of these financial statements.

Buckman Direct Diversion Project Water Treatment Facility Operations Statement of Activities For the Year Ended June 30, 2016

	Governmental <u>Activities</u>	Business-type Activities	Total
Program expenses			
Buckman Direct Diversion Project Operations	\$ -	\$ 11,502,309	\$ 11,502,309
Habitat restoration and compliance	89,396	-	89,396
Major repairs	78,899	-	78,899
Emergencies	1,226		1,226
Total program expenses	169,521	11,502,309	11,671,830
Program revenues			
Reimbursements:			
City of Santa Fe	92,275	4,460,203	4,552,478
Santa Fe County	63,038	1,551,636	1,614,674
Las Campanas	14,208	120,079	134,287
PNM solar rebates	-	170,341	170,341
Intergovernmental reimbursement		93,590	93,590
Total program revenues	169,521	6,395,849	6,565,370
Net program revenue (expense)		(5,106,460)	(5,106,460)
General revenues			
Investment income	771	2,112	2,883
Total general revenues	771	2,112	2,883
Change in net position	771	(5,104,348)	(5,103,577)
Net position, beginning		212,329,445	212,329,445
Net position, ending	\$ 771	\$ 207,225,097	\$ 207,225,868

Exhibit B-1

Buckman Direct Diversion Project Water Treatment Facility Operations Balance Sheet Governmental Funds June 30, 2016

	Operation and Maintenance Emergency		Capi	tal Projects Fund	Total Governmental Funds	
Assets						.=
Cash, investments, and cash equivalents Partner's accounts receivable:	\$	5,088	\$	174,043	\$	179,131
City of Santa Fe				4,973		4,973
Las Campanas		-		11,678		11,678
Interest receivable		13	-	103	-	116
Total assets	\$	5,101	\$	190,797		195,898
Liabilities and fund balances						
Liabilities						
Partner's credit balances						
Santa Fe County	\$	-	\$	179,613	\$	179,613
Accounts payable		5,061		10,453	-	15,514
Total liabilities		5,061		190,066		195,127
Fund balances						
Spendable:						
Committed		40		731		771
Total fund balances		40		731		771
Total liabilities and fund balances	\$	5,101	\$	190,797	\$	195,898

Exhibit B-2

## Buckman Direct Diversion Project

# Water Treatment Facility Operations Statement of Revenues, Expenditures, and Changes in Fund Balance

#### Governmental Funds

For the Year Ended June 30, 2016

	Operation and Maintenance Emergency		Capital Projects Fund		Total Governmental Funds	
Revenues	<u> </u>					
Reimbursements:						
City of Santa Fe	\$	49,750	\$	42,525	\$	92,275
Santa Fe County		20,512		42,526		63,038
Las Campanas		9,863		4,345		14,208
Investment income		40		731		771
Total revenues		80,165		90,127		170,292
Expenditures						
Current:						
Habitat restoration and compliance		-		89,396		89,396
Major repairs		78,899		-		78,899
Emergencies		1,226		-		1,226
Capital outlay	-	-		_		
Total expenditures	-	80,125		89,396		169,521
Excess (deficiency) of revenues over expenditures	-	40		731		771
Net change in fund balance		40		731		771
Fund balance - beginning of year	Parameter			-		
Fund balance - end of year		40	\$	731	\$	771

#### Exhibit B-3

## STATE OF NEW MEXICO

# Buckman Direct Diversion Project Statement of Revenues, Expenditures and Changes in Fund Balance Budget (Modified Accrual Basis) and Actual Operation and Maintenance Emergency For the Year Ended June 30, 2016

		Budgeted	Amoi	ınts	(N	Actual Iodified (ccrual)	Fa	ariances ivorable favorable)
	Original Final		Basis		Final to Actual			
Revenues								
Reimbursements:								
City of Santa Fe	\$	57,303	\$	57,303	\$	49,749	\$	(7,554)
Santa Fe County		24,942		24,942		20,512		(4,430)
Las Campanas		10,045		10,045		9,863		(182)
Investment income						41		41
Total revenues		92,290		92,290		80,165		(12,125)
Expenditures								
Current:						1.006		(1.226)
Emergencies		- - 51 007		- 51 007		1,226		(1,226)
Engineering services		51,807		51,807		51,639		168
Repair & maintenance system equipment		40,483		40,483		27,260		13,223
Total expenditures		92,290		92,290		80,125		12,165
Excess (deficiency) of revenues over								
expenditures		_		-		40		40
Net change in fund balances			\$			40	\$	40
						-		
Net change in fund balance GAAP basis					\$	40		

Exhibit C-1

## Buckman Direct Diversion Project Water Treatment Facility Operations Statement of Net Position

## Buckman Direct Diversion Project Operations Enterprise Fund June 30, 2016

Assets	
Current assets	
Cash, investments, and cash equivalents	\$ 1,344,682
Partner's accounts receivable:	
City of Santa Fe	93,590
Santa Fe County	865,256
Las Campanas	7,404
Other receivables	2,162
Chemical inventory	 104,577
Total current assets	 2,417,671
Noncurrent assets	
Capital assets	231,122,748
Accumulated depreciation	 (24,428,095)
Total noncurrent assets	206,694,653
Total assets	\$ 209,112,324
Liabilities	
Current liabilities	
Partner's credit balances:	
City of Santa Fe	\$ 482,238
Santa Fe County	571,026
Las Campanas	15,889
Accounts payable	630,206
Accrued wages payable	78,631
Compensated absences	109,237
Total current liabilities	1,887,227
Total liabilities	 1,887,227
Net position	
Net investment in capital assets	206,694,653
Unrestricted	530,444
Total net position	 207,225,097
Total liabilities and net position	\$ 209,112,324

The accompanying notes are an integral part of these financial statements.

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Exhibit C-2

Buckman Direct Diversion Project Water Treatment Facility Operations

Statement of Revenues, Expenses, and Changes in Net Position Buckman Direct Diversion Project Operations Enterprise Fund For the Year Ended June 30, 2016

Operating revenues	
Reimbursements	
City of Santa Fe	\$ 4,460,203
Santa Fe County	1,551,636
Las Campanas	120,079
PNM solar rebates	170,341
Intergovernmental reimbursement	93,590_
Total operating revenues	6,395,849
Operating expenses	
Personnel costs	2,962,164
Depreciation	5,376,976
Electricity	1,055,894
Chemicals	276,115
Solids	151,375
Materials and supplies	570,430
Contractual services	703,380
Fiscal agent fee	67,400
Uniforms	18,764
Software	21,497
Gas	30,798
Insurance	206,381
Training and subscriptions	35,373
Communication	25,122
Total operating expenses	11,502,309
Operating (loss)	(5,106,460)
Non-operating revenues (expenses)	
Investment income	2,112
Total non-operating revenues (expenses)	2,112
Change in net position	(5,104,348)
Total net position - beginning of year	212,329,445
Total net position, end of year	\$ 207,225,097

# Buckman Direct Diversion Project Water Treatment Facility Operations Statement of Cash Flows Buckman Direct Diversion Project Operations Enterprise Fund For the Year Ended June 30, 2016

Cash flows from operating activities		
Cash received from partners and PNM	\$	5,296,119
Cash paid to suppliers for goods and services		(3,117,041)
Cash paid to employees for services		(2,954,203)
Net cash used by operating activities	National Control of Control	(775,125)
Cash flows from capital and financing activities		
Acquisition and construction of capital assets		(238,100)
Net cash used by capital and financing activities	-	(238,100)
Cash flows from investing activities		
Investment income		3,670
Net cash provided by investing activities		3,670
Net decrease in cash, investments, and cash equivalents		(1,009,555)
Cash, investments, and cash equivalents - beginning of year		2,354,237
Cash, investments, and cash equivalents - end of year	\$	1,344,682

Reconciliation of operating loss to net cash used by operating activities

Operating (loss)	\$ (5,106,460)
Adjustments to reconcile operating (loss) to net cash provided by operating activities:	
Depreciation expense	5,376,976
Changes in assets and liabilities:	
Increase in partner's accounts receivable	(966,250)
Decrease in partner's credit balances	(131,318)
Increase in other receivables	(2,162)
Decrease in chemical inventory	22,725
Increase in accounts payable	23,403
Increase in accrued wages and compensated absences	 7,961
Total changes in assets and liabilities	 (1,045,641)
Net cash used by operating activities	\$ (775,125)

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Exhibit D-1

Buckman Direct Diversion Project Water Treatment Facility Operations Statement of Fiduciary Assets and Liabilities Agency Funds June 30, 2016

	E	Emergency Fund			Total	
Assets						
Cash and cash equivalents	\$	1,570,303	\$	1,576,074	\$	3,146,377
Partner's accounts receivable:						
City of Santa Fe		274,102		-		274,102
Santa Fe County		113,013		-		113,013
Las Campanas		54,342		-		54,342
Accrued interest		1,067		961		2,028
Total assets	\$	2,012,827	\$	1,577,035	\$	3,589,862
Liabilities						
Deposits held in trust and						
other amounts due to partners:						
City of Santa Fe	\$	1,314,880	\$	1,125,500	\$	2,440,380
Santa Fe County		469,155		390,911		860,066
Las Campanas		228,792		60,624		289,416
Total liabilities		2,012,827	\$	1,577,035		3,589,862

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 1. Organization

Under a joint powers agreement for the Buckman Direct Diversion Project dated January 11, 2005 (JPA), the City of Santa Fe (City) joined Santa Fe County (County) to design and construct the Buckman Direct Diversion Project in order to divert surface water from the Rio Grande River to the independent water systems of the City and County to reduce reliance on over-taxed ground water resources. Operations of the Buckman Direct Diversion Water Treatment Facility (Buckman) commenced May 15, 2011. The Buckman site is located 15 miles northwest of Santa Fe, approximately 3 miles downstream from where Route 3 crosses the Rio Grande River at the Otowi Bridge. Buckman is considered under the provisions of the Joint Powers Act to be an entity separate from the individual parties named in the JPA as prescribed by State Statute Section II I-5(B) NMSA 1978. The City and County each own 50% of the diversion facilities of Buckman and have established a board to oversee the planning, procurement, financing, permitting, design, and construction of the Buckman Direct Diversion Project as well as the operations and management of Buckman. The Board is comprised of two members of the governing body of the City of Santa Fe, two members of the governing body of Santa Fe County Commissioners, and one citizen member at large appointed by a majority vote of the four other members. Other project participants include Las Campanas Limited Partnership, who retains no ownership interest in Buckman but pays for its proportional share of that system (diversion structure, sediment pond, and related infrastructure) it actually uses. The City of Santa Fe, Santa Fe County, and Las Campanas Limited Partnership are referred to in these financial statements as the user partners. Buckman Direct Diversion Project is jointly owned by the City of Santa Fe and the County of Santa Fe. Construction of the facility was completed in December 2010 and the project was completed under the terms of the construction contract on May 15, 2011 which is the approximate date upon which operations commenced.

## NOTE 2. Summary of Significant Accounting Policies

This summary of significant accounting polices of Buckman is presented to assist in the understanding of the Buckman's financial statements. The financial statements and notes are the representation of Buckman's management who is responsible for their integrity and objectivity. The financial statements of Buckman have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applies to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. During the year ended June 30, 2016, During the year ended June 30, 2016, the Agency adopted GASB Statements No. 72, Fair Value Measurement and Application, a portion of No 73, Accounting and Financial Reporting for Pensions and Related Assets that are not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, No. 76, The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments, a portion of No. 79, Certain External Investment Pools and Pool Participants and No. 82 Pension Issues-an amendment of GASB Statement No. 67, No. 68, and No. 73. These five Statements are required to be implemented as of June 30, 2016, if applicable. See below for information on applicable new pronouncements and how they affect the Agency.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

GASB Statement No. 72 addresses accounting and financial reporting issues related to fair value measurements. The definition of *fair value* is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. The requirements of this Statement will enhance comparability of financial statements among governments by requiring measurement of certain assets and liabilities at fair value using a consistent and more detailed definition of fair value and accepted valuation techniques. This Statement also will enhance fair value application guidance and related disclosures in order to provide information to financial statement users about the impact of fair value measurements on a government's financial position. Please refer to the Comprehensive Annual Financial Report for the City of Santa Fe, New Mexico for the disclosure information regarding the custodial credit risk and other risks that may apply. That report may be obtained from the City by contacting the Finance Department Director at 200 Lincoln Avenue, P.O. Box 909, Santa Fe, NM 87504-0909.

The more significant of Buckman's accounting policies are described below.

#### A. Financial Reporting Entity

The financial reporting entity consists of (a) the primary government, (b) organizations for which the primary government is financially accountable and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. In evaluating how to define Buckman, for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB Statements No. 14 as amended by No. 39 and No 61. Blended component units, although legally separate entities, are in substance part of the government's operations. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government. The basic-but not the only-criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and/or its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Finally, the nature and significance of a potential component unit to the primary government could warrant its inclusion within the reporting entity. Based upon the application of these criteria, Buckman does not have any component units required to be reported under GASB Statements No. 14, No. 39 and No. 61.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

#### B. Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for services provided.

The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements of GASB Statement No. 33, Accounting and Financial Reporting for Non-exchange Transactions.

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognized all long-term assets and receivables as well as long-term debt and obligations. Buckman's Net Position are reported in three parts – net investment in capital assets; restricted net position; and unrestricted net position.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and the proprietary fund. Major individual governmental funds and the major enterprise fund are reported as separate columns in the fund financial statements.

#### C. Measurement focus, basis of accounting and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Expenditures generally are recorded when a liability is incurred, as under accounting. However, expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

C. Measurement focus, basis of accounting and financial statement presentation (continued)

Program revenues included in the Statement of Activities are derived from reimbursements for the user partners. Program revenues reduce the cost of the function to be financed from Buckman's general revenues.

Buckman reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable within a function. Buckman does not currently employ indirect cost allocation systems. Depreciation expenses are specifically identified by function and included in the direct expense of each function.

Reimbursements from the user partners are recognized as revenue each month based on the monthly expenditures that have been incurred. A prebilling precedes the month of billing on an estimated basis for cash flow purposes.

A final billing is made based on actual costs and expenses incurred for fixed, variable, and projectwide costs. Amounts that may be paid in excess of billings are recorded as partner's credit balances in the Statement of Net Position.

Governmental funds are used to account for Buckman's general government activities, including the collection and disbursement of specific contributions or reimbursement from user partners for committed resources, or the acquisition or construction of capital assets.

Grants and similar items are recognized as revenue as soon as eligibility requirements imposed by the provider have been met. In fiscal year 2016, Buckman received a grant award from the U.S Department of Energy for water quality monitoring activities. The total award was \$96,000 and \$93,590 in allowable costs were incurred against the grant during fiscal year 2016.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations. The principal operating revenue of Buckman's enterprise fund is reimbursements from user partners for the cost of operations. Operating expenses for enterprise funds include the cost of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Buckman uses fiduciary funds to account for partner contributions to Buckman's Emergency fund and Major Repair and Replacement fund which are described below. Agency funds are purely custodial (assets equal liabilities) and thus do not involve the measurement of results of operations. Pursuant to the joint powers agreement the money is held in trust for the partners until it is needed for emergency or repairs.

Buckman reports the following agency funds:

The Emergency fund and Repair and Replacement fund are agency funds and were approved by the Board on February 3, 2011. Both the Emergency fund and the Repair and Replacement Fund are to be funded through specific contributions from the user partners and utilized for specified purposes. The Emergency fund target balance is \$2,000,000 and was funded over a two-year period and fully funded at June 30, 2014. For the Repair and Replacement fund, Buckman established a targeted cash balance of \$1,545,818 with \$411,804 in annual contributions for fiscal year 2016. During fiscal year 2016, \$80,125 was utilized and transferred to the Operation and Maintenance Emergency special revenue fund for emergency and repair purposes.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

C. Measurement focus, basis of accounting and financial statement presentation (continued)

The Board approved the Emergency Fund Reserve Policy and the Major Repair and Replacement Fund Policy on February 3, 2011.

Emergency Reserve Fund Policy: In order to secure resources assuring Buckman's timely response to emergencies, which could potentially threaten, reduce, or eliminate Buckman's capacity to meet its customers' demands, Buckman established an accumulation target amount of \$2,000,000 to fund the emergency reserve fund. While insurance may provide reimbursement of costs associated with some emergency situations, the Emergency Reserve Fund will provide an immediate infusion of the fund that are necessary to address the situation without having to first solicit funding from the partners. The total amount funded as June 30, 2016 was \$1,570,303.

Major Repair and Replacement Fund Policy: In accordance with the Buckman's intergovernmental agreements and in order to secure resources assuring Buckman's ability to cover the repair and replacement cost of capital assets already in existence within Buckman, this policy ensures funding is available to repair or replace capital equipment when the capital equipment has reached the end of its effective useful life. Buckman established an accumulation target of \$411,804 in annual contributions to be fully funded by the end of each fiscal year. The total amount funded as of June 30, 2016 was \$1,576,074.

The Operation and Maintenance Emergency special revenue fund was established in fiscal year 2016 to account for emergency and repair related expenditures and related reimbursements from the partner's agency funds.

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or renovation of major capital facilities, as well as for the maintenance of facilities for Buckman Direct Diversion Project. The Board on March 1, 2012 approved the carryforward of their construction budget because it was necessary to fund on-going work efforts, and because Buckman is required to carry out certain tasks pursuant to environmental regulatory mandates including habitat restoration required by Buckman's federal environment permit. These on-going work effects and task pursuant to regulatory mandates were included in the original construction budget to ensure compliance with the National Environmental Policy Act, Environmental Impact Statements, and the Endangered Species Act.

D. Assets, Liabilities, and Net Position

Buckman reports the following major enterprise fund:

The Buckman Direct Diversion Project Operations Enterprise fund is used to account for the operations of the Buckman Regional Water Treatment Plant and other Buckman related facilities and reimbursements from user partners.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is Buckman's policy to use restricted resources first, then unrestricted resources as they are needed.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

D. Assets, Liabilities, and Net Position (continued)

Cash, Investments, and Cash Equivalents: Cash is pooled into one common account maintained by the City of Santa Fe, Buckman's fiscal agent, in order to maximize investment opportunities. Buckman's monies deposited in the pooled cash account have equity therein, and interest earned on any of the investment of these monies is allocated based upon relative equity at month end. Cash and cash equivalents is considered to be a share of the City's pooled cash and short-term investments with original maturities of three months or less from the date of acquisition. Please refer to the City of Santa Fe's financial statements for the year ended June 30, 2016 for a complete description of permissible investments and risk disclosures concerning cash investments.

Partner's Accounts Receivables / Partner's Credit Balances: A prebilling precedes the month of billing on an estimated basis for cash flow purposes based on the monthly approved budget. Outstanding amounts owed to Buckman from prebilling activities are reported as Partner's Accounts Receivable in the Statement of Net Position. Revenue from the user partners is recognized each month based on the monthly expenses that have been incurred. A final billing is made based on actual costs and expenses incurred for fixed, variable, and project-wide costs. Amounts paid by partners in excess of final invoiced amounts are recorded as Partner's Credit Balances in the Statement of Net Position and used to offset future billings.

**Chemical Inventory:** Chemical inventory recorded in Buckman's enterprise fund is stated at the lower of cost of market and totals \$104,577 at June 30, 2016. The cost of consumption is billed to each individual partner monthly, and is determined using the average cost method.

Capital Assets: Capital assets are recorded at cost. The fiscal agent's (City of Santa Fe) policy is to capitalize all assets with a cost of \$5,000 or greater. Major outlays for capital assets and improvements are capitalized as projects as they are constructed. Capital assets are depreciated using the straight-line method over the following estimated useful lives as follows:

Assets	Years
Buildings and Structures	50
Equipment and machinery	7
Vehicles	8
Data processing equipment	3

Use of Estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures including the useful lives of depreciable assets and the estimated usage of leave balances by employees. Accordingly, actual results could differ from those estimates.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

D. Assets, Liabilities, and Net Position (continued)

Compensated Absences: It is the Fiscal Agent's (City of Santa Fe) policy to permit employees to accumulate earned but unused vacation, compensatory hours, and sick pay benefits. Compensated absences are those absences for which employees will be paid, such as vacation, sick leave, and overtime. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of Buckman and its employees is accrued as employees earn the right to the benefits. Compensated absences that relate to future services or that are contingent on a special event that is outside the control of the government and its employees are accounted for in the period in which such services are rendered or when such events take place. Compensated absences are recorded as an expense and a liability of Buckman. In prior year's all of the related expenses associated with compensated absences have been liquated by the Buckman Direct Diversion Project enterprise fund.

**Pensions:** Buckman, as part of the City, is a contributing employer to a cost-sharing multiple employer defined benefit pension plan administered by the Public Employees Retirement Association (PERA). Disclosure requirements for Buckman apply to the City as a whole, and as such this information will be presented in the Comprehensive Annual Financial Report (CAFR) of the City of Santa Fe. Information concerning the net pension liability, pension expense, and pension-related deferred inflow and outflow of resources of the primary government will be contained in the CAFR and will be available, when issued, from City of Santa Fe. For purposes of measuring the net pension liability, deferred outflow of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the New Mexico Public Employees Retirement Association (PERA) and additions to /deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA, on the economic resources measurement focus and accrual basis of accounting, For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investment is reported at fair value.

#### Fund Balance Classification Policies and Procedures:

**Nonspendable Fund Balance:** This fund classification represents amounts that are not in spendable form. At June 30, 2016, Buckman has no fund balances not in spendable form.

**Restricted Fund Balance:** This fund classification represents amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments. Enabling legislation includes a legal enforceable requirement that resources be used only for specific purposes stipulated in the legislation. Legal enforceability means the government can be impelled by an external party to use resources for the purpose specified by the legislation. At June 30, 2016, Buckman has no fund balances that are classified as restricted.

Committed Fund Balance: This fund classification represents amounts that can only be used for specific purposes determined by a formal action of the Board. The Board is the highest level of decision-making authority for Buckman. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board. At June 30, 2016 Buckman has \$771 in fund balance amounts that are classified as committed.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 2. Summary of Significant Accounting Policies (continued)

D. Assets, Liabilities, and Net Position (continued)

Assigned Fund Balance: This fund classification represents amounts that are constrained by the Board's intent to use them for a specific purpose, but are neither restricted nor committed. The Board has not established a policy regarding the assignment of funds. For assigned fund balance, the Board or an official or body to which the Board delegates the authority is authorized to assign amounts to a specific purpose. At June 30, 2016 Buckman has no fund balances that are classified as assigned.

*Unassigned Fund Balances*: This fund classification represents all other spendable amounts that are not classified in the above categories. At June 30, 2016 Buckman has no fund balances that are classified as unassigned.

For the classification of fund balances, Buckman considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for the purposes for which both restricted and unrestricted fund balance is available. Also for the classification of fund balances, Buckman considers committed, assigned, or unassigned amounts to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Minimum Fund Balance Policies: Buckman has minimum fund balance polices that apply to its agency funds which are described in Note 2 (C) above

#### **Equity Classifications**

Government-wide Statements

Equity is classified as net position and displayed in three components:

- a. Net investment in capital assets: Net position invested in capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net position: Consist of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulation of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position: All other net position that does not meet the definition of "restricted" or "net investment in capital assets."

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 3. Stewardship, Compliance, and Accountability

#### **Budgetary Information**

Buckman's annual operating budget for the enterprise fund is adopted on a basis other than generally accepted accounting principles (Non-GAAP basis). Depreciation is not budgeted for the enterprise fund. Buckman's budget for the capital projects fund is adopted on a modified accrual basis which is the same basis of accounting used for the financial statements. There is no adopted budget for the Operation and Maintenance Emergency special revenue fund during fiscal year 2016. The budget includes both the proposed City and County portions and requires approval from both the City Council and the Santa Fe County Commission. The budget must also be approved by the BDD Buckman's Board. The budget and any adjustments are subject to the regular budget requirements and calendar cycles of the City and the County. Budgetary control is at the fund level for both the enterprise fund and the capital projects fund. Encumbrance accounting is employed in all funds. Encumbrances (purchase orders, contracts and other commitments for the expenditure of resources) outstanding at year-end are carried forward to the new fiscal year and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

#### NOTE 4. Cash, Investments, and Cash Equivalents

Buckman does not have a separate bank account. At June 30, 2016, Buckman had cash, investments, and cash equivalents totaling \$4,670,190 which represents Buckman's portion in cash and investment pooled accounts maintained by the City of Santa Fe. This amount includes \$1,570,303 committed for emergencies and \$1,576,074 committed for future repairs or replacements of capital assets pursuant to Buckman policies. The City invests its pooled cash into US Government securities, repurchase agreements, municipal bonds, certificates of deposit, the State Treasurer's investment pool and US Government security mutual funds. Please refer to the Comprehensive Annual Financial Report for the City of Santa Fe, New Mexico for the disclosure information regarding the custodial credit risk and other risks that may apply. The report may be obtained from the City by contacting the Assistant Finance Director at 200 Lincoln Avenue, P.O. Box 909 Santa Fe, New Mexico 87504-0909.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 5. Partner's Accounts Receivable / Partner's Credit Balances

The following table shows the balances outstanding from each partner or partner credit balance as of June 30, 2016.

	Partner's Accounts Receivable								
		City of anta Fe		anta Fe County	Lac	Campanas		PNM	Total
Governmental activities: Habitat restoration,				County	Las			TINIVE	Iotai
compliance and construction	\$	4,973	\$	-	\$	11,678		-	\$ 16,651
Business-type activities:									
Buckman operations		-		865,256		7,404		-	872,660
Pass-through grant		93,590		-		-		- 2.162	93,590
PNM credit		-						2,162	2,162
Total	\$	98,563	\$	865,256	\$	19,082	_\$_	2,162	\$ 985,063
				artner's Ci	redit B	alances			
	(	City of	S	anta Fe					
	<u></u> S	anta Fe	County		Las Campanas		Total		
Governmental activities:									
Habitat restoration,									
compliance and construction	\$	-	\$	179,613	\$	-	\$	179,613	
Business-type activities:									
Buckman operations		482,238		571,026		15,889		1,069,153	
Total	\$	482,238	\$	750,639	\$	15,889	\$	1,248,766	
			Part	ner's Acco	ounts F	Receivable			
	(	City of	S	anta Fe					
	<u>S</u>	anta Fe		County	Las (	Campanas		Total	
Agency fund:									
Emergency Fund	_\$_	274,102	_\$_	113,013		54,342	_\$_	441,457	
Total	\$	274,102	\$	113,013	\$	54,342	\$	441,457	

No allowance for doubtful accounts has been recorded, as Buckman expects to fully collect all outstanding receivables.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 6. Capital Assets

Capital asset activity for the year ended June 30, 2016 was as follows:

#### **Business-type activities**

	Beginning Balance June 30, 2015	Additions	Deletions	Ending Balance June 30, 2016
Capital assets, being depreciated:	June 30, 2013	Auditions	Detetions	June 30, 2010
	¢ 225 550 522	¢.	¢	e 225 550 522
Buildings and structures	\$ 225,550,533	\$ -	\$ -	\$ 225,550,533
Equipment and machinery	5,010,385	13,332	-	5,023,717
Vehicles	277,342	210,353	-	487,695
Data processing equipment	46,388	14,415		60,803
Total capital assets being depreciated	230,884,648	238,100		231,122,748
Less accumulated depreciation:				
Buildings and structures	18,044,043	4,511,010	-	22,555,053
Equipment and machinery	817,505	739,422	_	1,556,927
Vehicles	143,183	125,743	-	268,926
Data processing equipment	46,388	801		47,189
Total accumulated depreciation	19,051,119	5,376,976		24,428,095
Total capital assets being depreciated, net	211,833,529	(5,138,876)		206,694,653
Total capital assets	\$ 211,833,529	\$ (5,138,876)	\$ -	\$ 206,694,653

Depreciation expense totaled \$5,138,876 and was recorded in the Buckman Direct Diversion Operations fund for fiscal year ending June 30, 2016.

#### NOTE 7. Compensated Absences

#### **Business-type activities**

Compensated absences activity for the year ended June 30, 2016 was as follows:

		alance 2 30, 2015	A	dditions	_ <u>D</u>	eletions		Balance e 30, 2016		e Within ne Year
Compensated absences		107,386	_\$_	347,585	_\$_	345,734	_\$_	109,237	_\$_	109,237
Total	_\$_	107,386	_\$_	347,585	_\$_	345,734	\$	109,237	_\$_	109,237

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 8. Economic Dependence and Related Party Transactions

- 1. Buckman is economically dependent on three entities City of Santa Fe, Santa Fe County, and Las Campanas (the user partners). These entities account for 100% of its funding for the period ending June 30, 2016.
- 2. See note 5 for outstanding balances owed from user partners and credit balances outstanding as of June 30, 2016.
- 3. The City of Santa Fe as fiscal agent for the Buckman Direct Diversion Project receives a fee of 1% of the annual operating budget of the project. The City of Santa Fe received \$67,400 of fees for services as fiscal agent for the year ended June 30, 2016.

#### NOTE 9. Risk Management

Pursuant to the Joint Powers Agreement section 23, Buckman is required to carry insurance coverage separate and apart from the partner's respective insurance polices. Buckman carries public liability insurance coverage (including directors and officers coverage) consistent with its responsibilities as a public entity under the New Mexico Tort Claims Act, NMSA 1978, Section 41-1-1 with combined single limits of \$1,000,000. Buckman carries a public liability commercial insurance policy with occurrence-based coverage against losses arising out of all operations conducted on the premises, contractual liability coverage, crime, automobile, directors and officers' coverage and other appropriate coverages. Buckman carries commercial property insurance on all of Buckman's buildings, structures, equipment, improvements, and vehicles to protect itself from losses arising from fire, earthquake, and flood disasters. Buckman also has commercial insurance for potential losses arising from excess liability and failures to supply materials needed to operate Buckman facilities.

Buckman Staff, as employees of the City of Santa Fe participate in the Santa Fe Health Fund and the Workers' Compensation Fund, which are self-insured programs administered by the fiscal agent. Buckman makes pro rata payments to the City based on actuarial estimates of the amounts needed to pay prior year and current year claims and to establish a reserve for catastrophic losses. Health claims are handled by a professional third-party claims administrator. The fiscal agent maintains specific stop loss coverage for individual claims in excess of \$200,000 with a \$1,000,000 statutory limit. Workers' compensation claims are handled by a professional, third-party claims administrator. Buckman maintains specific stop loss coverage for individual claims in excess of \$500,000 with a \$1,000,000 statutory limit. There was no reduction in amount of coverage for 2016.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 10. Pension Plan-Public Employee Retirement Association (PERA)

#### General Information about the Pension Plan

Plan description. The Public Employees Retirement Fund (PERA Fund) is a cost-sharing, multiple employer defined benefit pension plan. This fund has six divisions of members, including State General, State Police/Adult Correction Officer, Municipal General, Municipal Police/Detention Officers, Municipal fire, and State Legislative Divisions, and offers 24 different types of coverage within the PERA plan. All assets accumulated may be used to pay benefits, including refunds of member contributions, to any of the plan members or beneficiaries, as defined by the terms of this plan. Certain coverage plans are only applicable to a specific division. Eligibility for membership in the PERA Fund is set forth in the Public Employees Retirement Act (Chapter 10, Article 11, NMSA 1978). Except as provided for in the Volunteer Firefighters Retirement Act (10-11A-1 to 10-11A-7, NMSA 1978), the Judicial Retirement Act (10-12B-1 to 10-12B-19, NMSA 1978), the Magistrate Retirement Act (10-12C-1 to 10-12C-18, NMSA 1978), and the Educational Retirement Act (Chapter 22, Article 11, NMSA 1978), and the provisions of Sections 29-4-1 through 29-4-11, NMSA 1978 governing the State Police Pension Fund, each employee and elected official of every affiliated public employer is required to be a member in the PERA Fund. PERA issues a publicly available financial report and a comprehensive annual financial report that can be obtained at <a href="http://saonm.org/">http://saonm.org/</a> using the Audit Report Search function for agency 366.

Benefits provided. For a description of the benefits provided and recent changes to the benefits see Note 1 in the PERA audited financial statements for the fiscal year ended June 30, 2015 available at <a href="http://www.pera.state.nm.us/pdf/AuditFinancialStatements/366PublicEmployeesRetirementsAssociation2015.pdf">http://www.pera.state.nm.us/pdf/AuditFinancialStatements/366PublicEmployeesRetirementsAssociation2015.pdf</a>

Contributions. The contribution requirements of plan members and the Board are established in State statute under Chapter 10, Article 11, NMSA 1978. The requirements may be amended by acts of the legislature. For the employer and employee contribution rates in effect for FY15 for the various PERA coverage options, for both Tier I and Tier II, see the tables available in the note disclosures on pages 29 through 31 of the PERA FY15 annual audit report at the following website address:

http://osanm.org/media/audits/366PublicEmployeesRetirementAssociation2015.pdf.

The PERA coverage option that applies to the Board is Municipal General. Statutorily required contributions to the pension plan were \$351,458 for the year ended June 30, 2016.

Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions:

The PERA pension liability amounts, net pension liability amounts, and sensitivity information were based on an annual actuarial valuation performed as of June 30, 2014. The PERA pension liability amounts for each division were rolled forward from the valuation date to the Plan year ending June 30, 2015, using generally accepted actuarial principles. Therefore, the employer's portion was established as of the measurement date June 30, 2015.

The assets of the PERA fund are held in one trust, but there are six distinct membership groups (municipal general members, municipal police members, municipal fire members, state general members, state police members and legislative members) for whom separate contribution rates are determined each year pursuant to chapter 10, Article 11 NMSA 1978. Therefore, the calculations of the net pension liability, pension expense and deferred Inflows and Outflows were performed separately for each of the membership groups: municipal general members; municipal police members; municipal fire members; state general members; state police members and legislative members.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 10. Pension Plan-Public Employee Retirement Association (PERA) (continued)

The State of New Mexico's proportion of the net pension liability for each membership group that the employer participates in is based on the employer contributing entity's percentage of that membership group's total employer contributions for the fiscal year ended June 30, 2015. Only employer contributions for the pay period end dates that fell within the period of July 1, 2014 to June 30, 2015 were included in the total contributions for a specific employer. Regular and any adjustment contributions that applied to FY 2015 are included in the total contribution amounts.

In the event that an employer is behind in reporting to PERA its required contributions, an estimate (receivable) was used to project the unremitted employer contributions. This allowed for fair and consistent measurement of the contributions with the total population. This methodology was used to maintain consistent measurement each year in determining the percentages to be allocated among all the participating employers.

Compliant with the requirements of Government Accounting Standards Board Statement No. 68 Accounting and Financial Reporting for Pensions, the State of New Mexico has implemented the standard for fiscal year ending June 30, 2016. Buckman as part of the City (Fiscal Agent), is a contributing employer to a cost-sharing multiple employer defined benefit pension plan administered by the Public Employees Retirement Association (PERA).

Disclosure requirements including schedules of required supplementary information and related notes for governmental funds apply to the primary government as a whole, and as such this information will be presented in the Comprehensive Annual Financial Report (CAFR) of the State of New Mexico.

Information concerning the net pension liability, pension expense, and pension-related deferred inflow and outflow of resources of the City will be contained in the CAFR and will be available, when issued, from the City of Santa Fe. Questions concerning any of the information provided in the report or request for additional financial information should be addressed to the City Finance Director, P.O. Box 909, City of Santa Fe, NM 87504.

#### NOTE 11. Post-Employment Benefits – State Retiree Health Care Plan

Plan Description. Buckman contributes to the New Mexico Retiree Health Care Fund, a cost-sharing multiple-employer defined benefit postemployment healthcare plan administered by the New Mexico Retiree Health Care Authority (RHCA). The RHCA provides health care insurance and prescription drug benefits to retired employees of participating New Mexico government agencies, their spouses, dependents, and surviving spouses and dependents. The RHCA Board was established by the Retiree Health Care Act (Chapter 10, Article 7C, NMSA1978). The Board is responsible for establishing and amending benefit provisions of the healthcare plan and is also authorized to designate optional and/or voluntary benefits like dental, vision, supplemental life insurance, and long-term care policies.

Eligible retirees are: 1) retirees who make contributions to the fund for at least five years prior to retirement and whose eligible employer during that period of time made contributions as a participant in the RHCA plan on the person's behalf unless that person retires before the employer's RHCA effective date, in which event the time period required for employee and employer contributions shall become the period of time between the employer's effective date and the date of retirement; 2) retirees defined by the Act who retired prior to July 1, 1990; 3) former legislators who served at least two years; and 4) former governing authority members who served at least four years.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 11. Post-Employment Benefits – State Retiree Health Care Plan (continued)

The RHCA issues a publicly available stand-alone financial report that includes financial statements and required supplementary information for the postemployment healthcare plan. That report and further information can be obtained by writing to the Retiree Health Care Authority at 4308 Carlisle NE, Suite 104, Albuquerque, NM 87107.

Funding Policy. The Retiree Health Care Act (Section 10-7C-13 NMSA 1978) authorizes the RHCA Board to establish the monthly premium contributions that retirees are required to pay for healthcare benefits. Each participating retiree pays a monthly premium according to a service based subsidy rate schedule for the medical plus basic life plan plus an additional participation fee of five dollars if the eligible participant retired prior to the employer's RHCA effective date or is a former legislator or former governing authority member. Former legislators and governing authority members are required to pay 100% of the insurance premium to cover their claims and the administrative expenses of the plan. The monthly premium rate schedule can be obtained from the RHCA or viewed on their website at www.nmrhca.state.nm.us.

The employer, employee and retiree contributions are required to be remitted to the RHCA on a monthly basis. The statutory requirements for the employer and employee contributions can be changed by the New Mexico State Legislature. Employers that choose to become participating employers after January 1, 1998, are required to make contributions to the RHCA fund in the amount determined to be appropriate by the board.

The Retiree Health Care Act (Section 10-7C-15 NMSA 1978) is the statutory authority that establishes the required contributions of participating employers and their employees. During the fiscal year ended June 30, 2016, the statute required each participating employer to contribute 2.5% of each participating employee's annual salary; each participating employee was required to contribute 1.25% of their salary.

In addition, pursuant to Section 10-7C-15(G) NMSA 1978, at the first session of the Legislature following July 1, 2013, the legislature shall review and adjust the distributions pursuant to Section 7-1-6.1 NMSA 1978 and the employer and employee contributions to the authority in order to ensure the actuarial soundness of the benefits provided under the Retiree Health Care Act.

Buckman's contributions to the RHCA for the years ended June 30, 2016, June 30, 2015, and June 30, 2014, were \$34,226, \$34,344, and \$30,562 which equal the required contributions for each year.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 12. Project Manager / Fiscal Agent Agreement

In November 2007, the Buckman Direct Diversion Board entered into an agreement with the City of Santa Fe to act in the capacity as project manager and fiscal agent for the Board. Duties of the City include:

#### Project Manager

- Carry out the directives and policies of the BOD Board, make recommendations to the BOD Board related to the Project, provide support staff for BOD Board meetings, contract with independent legal counsel selected by the BOD Board, contract with specialized legal counsel as needed to support design, construction, operation and maintenance of the Project, and, as directed by the BOD Board, implement the Project during design and construction and, following completion of construction, manage, operate, and maintain the Project;
- Seek and apply for funding (except for funding to be provided by the City and the County pursuant to the Project Agreements) in the form of grants, loans or loan guarantees, or other funding sources as may be deemed appropriate by the BOD Board, for the Project as directed by the BOD Board and manage any such grants, loans or loan guarantees;
- Administer all funds loaned, granted or contributed by the City, the County, or Las Campanas in connection with the Project, and respond to related audits as may be necessary;
- Prepare and submit to the BOD Board, the City, the County, and Las Campanas no later than December 15 of each Fiscal Year, an Annual Operating Budget, which shall include annual and 5-year projected Operations, Maintenance, Replacement & Reserve (OMR&R) costs, including a 5-year schedule with the Project Manager's proposed facilities and equipment major maintenance and replacement costs, proposed allocation of costs among the City, the County, and Las Campanas as provided in the Facilities Operations and Procedures Agreement (FOPA), a facilities and equipment major repair and replacement fund, and an emergency reserve fund;
- Develop and implement prior to initial operation a cost accounting system to apportion the total fixed and variable cost of OMR&R to the City, the County, and Las Campanas in accordance with the cost sharing provisions of the FOPA;
- Develop a document retention and protection policy for adoption by the BOD Board;
- Act as fiscal agent for the Project;
- Once an Annual Operating Budget is approved by the BOD Board, implement the budget, adhere strictly
  to the budget, and make recommendations for necessary budget adjustments throughout the Fiscal
  Year, and contract for an annual independent audit, consistent with GMP and GASB and with the
  New Mexico Audit Act, NMSA 1978, Sections 12-6-1-, et seq., and 2.2.2. NMAC, et seq., as amended,
  and report the results of the audit to the BDD Board;

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 12. Project Manager / Fiscal Agent Agreement (continued)

#### Project Manager (continued)

- Prepare and submit to the BOD Board for approval all documentation to be used for procurement in the Project including, but not limited to, documents related to design, engineering, construction, operation and maintenance of the Project, including, without limitation, requests for proposals, requests for qualifications and contracts in amounts greater than \$50,000;
- Develop all procurement documents in accordance with the City's Purchasing Manual and present same to the BOD Board;
- Consult with staff of the City, the County, and Las Campanas regarding the planning and design and OMR&R of the Project;
- In consultation with the BOD Board, apply for, manage and maintain, including the preparation and submittal of all required compliance reports, all necessary permits for the operation of the Project, including, without limitation, those permits, easements, and rights-of-way held in the name of the BOD Board, and those permits required to be obtained by the BOD Board pursuant to Section 6 of the FOPA;
- Maintain communication with the BOD Board, the City, the County, and Las Campanas, primarily
  via monthly BOD Board meetings, and keep these entities informed of important matters as may be
  necessary in the interim between monthly BOD Board meetings;
- As directed by the BOD Board, act as liaison for the BOD Board and represent the BOD Board in Project matters involving tribal governments, state and federal government agencies, and non-governmental organizations;
- Perform other duties as assigned by the BOD Board consistent with funding and the Project Agreements;
- Maintain segregated books and records consistent with GAAP to account for all separate funding sources, including, without limitation, funds provided by the City, the County, or Las Campanas in support of construction or subsequent OMR&R of the Project and funds secured by the Board pursuant to grants or loans from funding agencies;
- Within 90 days after the end of each fiscal year, provide copies of financial statements to the City, the County, and Las Campanas, showing the assets, liabilities, revenues, expenses, equity balances and budget comparisons for the Project fund on an annual basis for the prior fiscal year in accordance with GMP and GASB, complete the Management's Discussion and Analysis (MDA) for the annual financial report, and provide upon request, a monthly general ledger report; and
- Procure, contract, and pay for as budgeted an annual independent audit, consistent with GAAP and GASB and with the New Mexico Audit Act, NMSA 1978, Sections 12-6-1-, et seq., and NMAC, et seq., as amended, and report the results of the audit to the BOD Board.

Buckman Direct Diversion Project Water Treatment Facility Operations Notes to Financial Statements June 30, 2016

#### NOTE 13. Subsequent Events

The date to which events occurring after June 30, 2016, the date of the most recent balance sheet, have been evaluated for possible adjustment to the financial statements or disclosures is January 13, 2017 which is the date on which the financial statements were available to be issued.

#### NOTE 14. Federal and State Grants

In the normal course, of operations, Buckman receives grant funds from federal and state agencies. Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Management believes any liability resulting from these audits would be immaterial.

#### NOTE 15. Subsequent Pronouncements

In June 2015, GASB Statement No. 74 Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, was issued. Effective Date: The provisions of this Statement are effective for fiscal years beginning after June 15, 2016. This pronouncement will not affect the Buckman's financial statements.

In June 2015, GASB Statement No. 75 Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, was issued. Effective Date: The provisions of this Statement are effective for fiscal years beginning after June 15, 2017. The standard will be implemented during the fiscal year ended June 30, 2018. Buckman is still evaluating how this pronouncement will affect the financial statements..

In August 2015, GASB Statement No. 77 Tax Abatement Disclosures, was issued. Effective Date: The provisions of this Statement are effective for financial statements for periods beginning after December 15, 2015. Earlier application is encouraged. The Agency will implement this standard during the fiscal year ended June 30, 2017. Buckman is still evaluating how this pronouncement will affect the financial statements.

In December 2015, GASB Statement No. 78 Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plan was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after December 15, 2015. Earlier application is encouraged. Buckman is still evaluating how this pronouncement will affect the financial statements.

In January 2016, GASB Statement No. 80 Blending Requirements for Certain Component Units-an amendment of GASB Statement No. 14 was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after June 15, 2016. Earlier application is encouraged. Buckman is still evaluating how this pronouncement will affect the financial statements.

In March 2016, GASB Statement No. 81 Irrevocable Split-Interest Agreements was issued. Effective Date: The requirements of this Statement are effective for reporting periods beginning after December 15, 2016. Earlier application is encouraged. Buckman is still evaluating how this pronouncement will affect the financial statements.

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# SUPPLEMENTARY INFORMATION

Statement A-1

Buckman Direct Diversion Project
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget (Modified Accrual Basis) and Actual
Capital Projects Fund
For the Year Ended June 30, 2016

						Actual Iodified		ariances avorable
		Budgeted	Amo	unts	A	ccrual)	(Unfavorable)	
	Original Final		Basis		Final to Actual			
Revenues								
Reimbursements:								
City of Santa Fe	\$	209,745	\$	209,745	\$	42,525	\$	(167,220)
Santa Fe County		-		-		42,526		42,526
Las Campanas		21,428		21,428		4,345		(17,083)
Investment income		-		-		731		731
Total revenues		231,173		231,173		90,127		(141,046)
Expenditures Current:								
Habitat restoration and compliance		436,157		436,157		89,396		346,761
Total expenditures		436,157		436,157		89,396		346,761
Excess (deficiency) of revenues over expenditures		(204,984)		(204,984)		731		205,715
Other financing sources (uses) Internal transfers Total other financing sources (uses)		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
Net change in fund balances	\$	(204,984)		(204,984)		731	\$	205,715
Net change in fund balance GAAP basis					\$	731		

#### Statement A-2

## STATE OF NEW MEXICO

Buckman Direct Diversion Project
Schedule of Revenues, Expenses, and Changes in Net Position
Budget (Non-GAAP Budgetary Basis) and Actual
Buckman Direct Diversion Project Operations Fund
For the Year Ended June 30, 2016

		Budgeted	l Amo	unts		Ion-GAAP Budgetary	1	Variances Favorable nfavorable)
	-	Original	Aino	Final	Basis		Final to Actual	
Operating revenues								
City of Santa Fe	\$	4,812,346	\$	5,433,246	\$	4,460,203	\$	(973,043)
Santa Fe County		1,633,338		1,889,338		1,551,636		(337,702)
Las Campanas		171,716		294,816		120,079		(174,737)
PNM Solar Rebates		190,000		190,000		170,341		(19,659)
Miscellaneous revenue		96,000		96,000		93,590		(2,410)
Total operating revenues		6,903,400		7,903,400		6,395,849		(1,507,551)
Operating expenses								
Personnel services		3,193,949		3,143,949		2,962,164		181,785
Electricity		1,378,000		1,338,000		1,055,894		282,106
Chemicals		250,000		290,000		276,115		13,885
Solids		86,800		171,800		151,375		20,425
Materials & Supplies		643,561		608,561		570,430		38,131
Other operating costs		1,283,690		2,283,690		1,041,955		1,241,735
Fiscal agent fee		67,400		67,400		67,400		
Total operating expenses		6,903,400		7,903,400		6,125,333	-	1,778,067
Non-operating revenues (expenses)								
Investment income		-		-		2,112		2,112
Interest expense		-		-		-		-
Gain (loss) on sale of assets		_		_				_
Total non-operating revenues (expenses)		-			•	2,112		2,112
Excess (deficiency) of revenues and sources over expenses and uses				_		272,628		272,628
over expenses and uses				<del></del>		272,028		272,026
Designated cash						-		_
Change in net position (Non-GAAP budgetary	basis)					272,628		
Adjustments for GAAP basis (non-budgeted ite Depreciation	ems)					(5,270,631)		
Change in net position, Exhibit C-2						(4,998,003)		
Net position - beginning of year						212,329,445		
Net position- end of year						207,331,442		

The accompanying notes are an integral part of these financial statements.

#### Schedule I

#### STATE OF NEW MEXICO

Buckman Direct Diversion Project
Water Treatment Facility Operations
Schedule of Changes in Fiduciary Assets and Liabilities
Agency Funds
Emergency Fund
For the Year Ended June 30, 2016

		Balance						Balance
	June 30, 2015		A	Additions		<b>Deletions</b>		ne 30, 2016
Assets								
Cash, receivables, and accrued interest:								
City of Santa Fe	\$	1,036,582	\$	279,060	\$	762	\$	1,314,880
Santa Fe County		354,759		114,710		314		469,155
Las Campanas		173,768		55,174		150		228,792
Total assets	\$	1,565,109		448,944		1,226	\$	2,012,827
Liabilities								
Deposits held in trust and other amounts due to partners and accounts payable:								
City of Santa Fe	\$	1,036,582	\$	279,060	\$	762	\$	1,314,880
Santa Fe County		354,759		114,710		314		469,155
Las Campanas		173,768		55,174		150		228,792
Total liabilities	\$	1,565,109	\$	448,944	\$	1,226	\$	2,012,827

Schedule II

Buckman Direct Diversion Project
Water Treatment Facility Operations
Schedule of Changes in Fiduciary Assets and Liabilities
Agency Funds
Major Repair and Replacement Fund
For the Year Ended June 30, 2016

		Balance						Balance
	June 30, 2015		A	Additions		<b>Deletions</b>		ne 30, 2016
Assets								
Cash, accounts receivable, accrued interest:								
City of Santa Fe	\$	877,439	\$	297,049	\$	48,988	\$	1,125,500
Santa Fe County		306,802		104,307		20,198		390,911
Las Campanas		53,887		16,450		9,713		60,624
Total assets	<u>\$</u>	1,238,128		417,806	\$	78,899		1,577,035
Liabilities								
Deposits held in trust and other amounts								
due to partners:								
City of Santa Fe	\$	877,439	\$	297,049	\$	48,988	\$	1,125,500
Santa Fe County		306,802		104,307		20,198		390,911
Las Campanas	-	53,887		16,450		9,713		60,624
Total liabilities	\$	1,238,128		417,806	\$	78,899	\$	1,577,035

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# **COMPLIANCE SECTION**



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### INDEPENDENT AUDITORS' REPORT

Board Members
Santa Fe County
City of Santa Fe
Las Campanas
Buckman Direct Diversion Project
Water Treatment Facility Operations
Santa Fe, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, the aggregate remaining fund information and the budgetary comparison for major special revenue fund of the Buckman Direct Diversion Project Water Treatment Facility Operations (Buckman), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Buckman's basic financial statements, and related budgetary comparisons of Buckman presented as supplementary information, and have issued our report thereon dated January 13, 2017.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Buckman's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Buckman's internal control. Accordingly, we do not express an opinion on the effectiveness of Buckman's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Buckman's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests did not disclose any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Buckman's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Buckman's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RPC CPAs + Consultants, LLP

RPC CPAS + Consultants LLP

Albuquerque, NM January 13, 2017

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Buckman Direct Diversion Project
Water Treatment Facility Operations
Schedule of Findings and Responses
June 30, 2016

#### **SECTION I – SUMMARY OF AUDITORS' RESULTS**

#### Financial Statements:

1. T	ype of auditors' report issued	Unmodified
2. I	nternal Control over financial Reporting	
a.	Material weaknesses identified?	None Noted
b.	Significant deficiencies identified not considered to be material weaknesses?	None Noted
c.	Noncompliance material to the financial statements?	None Noted



# Independent Auditor's Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance

Ms. Dorothy "Duffy" Rodriguez, Cabinet Secretary Designate
State of New Mexico
Department of Finance and Administration
and
Mr. Timothy Keller
New Mexico Office of the State Auditor

#### Report on Compliance for Each Major Federal Program

We have audited the New Mexico Department of Finance and Administration's (the "Department") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Department's major federal programs for the year ended June 30, 2016. The Department's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Department's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in the Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Department's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Department's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the Department complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2016.

#### **Other Matters**

The results of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2016-001. Our opinion on each major federal program is not modified with respect to this matter.

The Department's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Department's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### **Report on Internal Control Over Compliance**

Management of the Department is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Department's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a certain deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2016-001, that we consider to be a significant deficiency.

The Department's response to the internal control over compliance finding identified in our audit report is described in the schedule of findings and questioned costs. The Department's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Albuquerque, New Mexico

December 1, 2016

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Buckman as of June 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the major special revenue fund for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the budgetary comparison for the capital projects fund and the proprietary fund of Buckman for the year ended June 30, 2016 in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Management has omitted the *Management's Discussion and Analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

#### Other information

Our audit was conducted for the purpose of forming opinions on the financial statements that collective comprise Buckman's basic financial statements, and the budgetary comparisons. Schedules I and II are presented for purposes of additional analysis and are not a required part of the basic financial statements. Schedules I and II are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Schedules I and II are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 13, 2017, on our consideration of Buckman's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Buckman's internal control over financial reporting and compliance.

RPC CPAs + Consultants, LLP

RDC CPAS + Consultants NLP

Albuquerque, NM January 13, 2017



#### INDEPENDENT AUDITORS' REPORT

Board Members
Santa Fe County
City of Santa Fe
Las Campanas
Buckman Direct Diversion Project
Water Treatment Facility Operations
Santa Fe, New Mexico

#### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, the aggregate remaining fund information and the budgetary comparison for the major special revenue fund of the Buckman Direct Diversion Project Water Treatment Facility Operations (Buckman) as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Buckman's basic financial statements, as listed in the table of contents. We also have audited the budgetary comparison of the major capital projects fund and proprietary fund presented as supplementary information, as defined by the Governmental Accounting Standards Board, as of and for the year ended June 30, 2016, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to Buckman's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Buckman's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

#### INDEPENDENT AUDITORS' REPORT

Board Members
Santa Fe County
City of Santa Fe
Las Campanas
Buckman Direct Diversion Project
Water Treatment Facility Operations
Santa Fe, New Mexico

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, the aggregate remaining fund information and the budgetary comparison for major special revenue fund of the Buckman Direct Diversion Project Water Treatment Facility Operations (Buckman), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise Buckman's basic financial statements, and related budgetary comparisons of Buckman presented as supplementary information, and have issued our report thereon dated January 13, 2017.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Buckman's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Buckman's internal control. Accordingly, we do not express an opinion on the effectiveness of Buckman's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Buckman's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests did not disclose any instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Buckman's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Buckman's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RPC CPAs + Consultants, LLP

RPC CPAS + Consultants LLP

Albuquerque, NM January 13, 2017



## Independent Auditor's Report

Ms. Dorothy "Duffy" Rodriguez, Cabinet Secretary Designate State of New Mexico Department of Finance and Administration and Mr. Timothy Keller, New Mexico State Auditor

#### **Report on Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information and the budgetary comparisons for the general fund and major special revenue funds of the State of New Mexico Department of Finance and Administration (the "Department"), as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements as listed in the table of contents. We also have audited the financial statements of each of the Department's nonmajor governmental funds, fiduciary funds, and the budgetary comparisons for the major capital project fund and all nonmajor governmental funds presented as supplementary information, as defined by the Government Accounting Standards Board, in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2016, as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Department as of June 30, 2016, and the respective changes in financial position and the respective budgetary comparisons for the general fund and major special revenue funds for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental fund and fiduciary funds of the Department as of June 30, 2016, and the respective changes in financial position and the respective budgetary comparisons for the major capital projects fund and all nonmajor governmental funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1, the financial statements of the Department are intended to present the financial position and changes in financial position of only that portion of the governmental activities, each major fund, the aggregate remaining fund information and all respective budgetary comparisons of the State of New Mexico that is attributable to the transactions of the Department. They do not purport to, and do not, present fairly the financial position of the entire State of New Mexico as of June 30, 2016, and the changes in its financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of revenues and expenditures—budget and actual (budgetary basis)—general fund (01000) by appropriation, and the schedule of revenues and expenditures—budget and actual (budgetary basis)—community development block grant'

fund (08800) by appropriation be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the Department's financial statements, the combining and individual fund financial statements, and the budgetary comparisons. The Schedule of Expenditures of Federal Awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The other schedules required by Section 2.2.2 NMAC, and other supplementary information, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Expenditures of Federal Awards and other schedules required by Section 2.2.2 NMAC, with the exception of the Schedule of Vendor Information, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards and the other schedules required by Section 2.2.2 NMAC, with the exception of the Schedule of Vendor Information, are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other supplementary information, as listed in the table of contents, has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated December 1, 2016 on our consideration of the Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on

compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Department's internal control over financial reporting and compliance.

Albuquerque, New Mexico

December 1, 2016



A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

# Memorandum

Date:

**April 6, 2017** 

To:

**Buckman Direct Diversion Board** 

From:

Mackie Romero, BDD Financial Manager

Subject:

**Border States Electric Supply** 

#### Item and Issue:

Request approval to purchase two Variable Frequency Drives (VFDs) from Border States Electric Supply, for a total amount of \$49,820.22

#### **Background and Summary:**

The Buckman Direct Diversion Membrane Feed Pump Station has two (2) VFD units that have failed. On November 3, 2016 the Buckman Direct Diversion Board approved a professional services agreement with Eaton Corporation to purchase and install two new VFDs and provide on-call electrical services through a General Services Agreement.

It was discovered, however, that the VFDs were not listed on the federal supply price list, as quoted by our local sales representative and therefore, we will remove the purchase of the VFDs from the Eaton contract. We have obtained three bids for the VFD purchase from other vendors. The lowest bidder was Border States Electric Supply, which has provided a quote of \$24,910.11 for each VFD for a total of \$49,820.22.

This request also includes approval of a Budget Amendment Resolution (BAR) to authorize funds from the Major Repair and Replacement fund. This request will make funds available to cover the replacement cost of the failed equipment, which meets the criteria as established in the Major Repair and Replacement Fund policy.



<sup>\*</sup> Buckman Direct Diversion, 341 Caja del Rio Road, Santa Fe, New Mexico 87506 www.bddproject.org \*

## **Action Requested:**

Staff recommends approval to purchase the new equipment through Border States Electric Supply for a total amount of \$49,820.22 and approval of the Budget Adjustment Resolution (BAR) from the Major Repair and Replacement Fund.

72420.570550.320020	\$ 49,820.22
71420.439960.100	\$ 35,418.79
71420.439960.200	\$ 12,440.51
71420.439960.300	\$ 856.11
71420.439960.300	\$ 1,104.81
	71420.439960.100 71420.439960.200 71420.439960.300

FY 2017 Total Budget Net Effect \$49,820.22

Approved by BDDB	April 6, 2017
DDD D 1 CL :	
BDD Board Chair	



Border States Electric Supply Electrical Wholesale Supply of Utah | Western Extralite Shealy Electrical Wholesalers

Border States Electric - ALB 5601 Jefferson St NE Albuquerque NM 87109-3412 Phone: 505-344-1313

> City of Santa Fe Attn Accounts Payable PO Box 909 Santa Fe NM 87504-0909

Quote

Page: 1 of 1

**BSE Quote:** 24280185 **Sold-To Acct #:** 14208

Valid From: 03/17/2017 To: 03/24/2017 PO No: BUCKMAN DIRECT DIERSION

Created By: Keith Messenger

Tel No: 505-338-3137 Fax No: 505-338-3103

> Inco Terms: FOB ORIGIN

Payment Terms:

1.0 % 10th prox net 25th (25)

Taxes, if applicable, are not included.

Cust Item	BSE Item	Material MFG - Description	Quantity	Price Per	UoM	Value
	000010	- Feed Pump 2 Material	1 EA	24,910.11 / 1	EA	24,910.11
	000020	- Feed Pump 4 Material	1 EA	24,910.11 / 1	EA	24,910.11
Total Val	lie .				Marie Sulfared	49 820 22

To access BSE's Terms and Conditions of Sale, please go to https://www.borderstateselectric.com

This quote has not been reviewed for compliance with the Buy American Act or the American Recovery and Reinvestment Act requirements. BSE reserves the right to amend both our bill of material and our proposal accordingly if BAA/ARRA compliance is required.

Log # {Finance use only}:	
Batch # {Finance use only}:	

# City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME							
ITEM DESCRIPTION	BUSINESS UNIT	LINE ITEM	SUBSIDIARY {.000000}	SUBLEDGER {0000}	INCREASE	DECREASE	
EXPENDITURES			<b></b>		{enter as positive #}	{enter as negative #}	
System Equipment	72420	570550	320020		49,820		
					The second secon		
					A SECTION AND ADDRESS OF A SECTION AS A SECTION AS		
<u>REVENUES</u>					{enter as negative #}	{enter as positive #}	
City of Santa Fe	71420	439960	100	****	35,419		
Santa Fe County	71420	439960	200		12,441		
Las Campanas	71420	439960	300		1,961		
JUSTIFICATION: (use additional page if needed)Attach supporting documentation/memo \$ 99,640							
To budget fund balance from BDD Major Repair and Replacement fund 07415, for {Complete section is							
replacement of two variable frequency	in a net chang	e to ANY Fund} Fund Bal. Increase/					
					Fund(s) Affected: 7415	(Decrease): (49,820)	
					7415	(49,820)	
BDDB Approval 04/06/2017  {Use this form for Finance Committee/					TOTAL:	(49,820)	
Mackie Romero	03/28/2017	1 -	tor Finance Comm agenda items ON	1			
Prepared By {print/name}	Date	CITY COU	NCIL APPROV	AL Budget	Officer	Date	
		City Council					
Division Director {optional}	Date	Approval Date		Finance	Director { ≤ \$5,000}	Date	
Department Director	Date	Agenda item #:		- N	nager (< \$50,000)	Date	



A joint regional project of the City of Santa Fe and Santa Fe County to build a reliable and sustainable water supply.

# Memorandum

DATE: For April 6, 2017 Board Meeting

TO: Buckman Direct Diversion Board

THROUGH: Charles M. Vokes, BDD Facilities Chair

FROM: Nancy R. Long

**SUBJECT:** Election of Chair and Vice Chair

#### **ITEM AND ISSUE:**

Election of Chair and Vice Chair to the Buckman Direct Diversion Board ("Board").

#### **BACKGROUND AND SUMMARY:**

The Joint Powers Agreement between the City and the County establishing the Buckman Direct Diversion Board provides that the Board shall annually elect a Chairperson and a Chairperson Pro-Tempore (Vice Chair) of the Board.

The Rules of Order for the Board in regard to the election of the Chair and Vice Chair provide as follows:

During the April meeting of each year, a Chair and Vice-Chair of the Board shall be elected. The Chair position shall rotate between a City and County member each year. The Vice-Chair shall be elected from the opposite entity. Elections shall also be held when required to fill any vacancy that occurs in the Chair or Vice-Chair position.

Since the Chair elected at the last election (April 2016) was a City Councilor, the Chair to be elected at this meeting, shall be a County Commissioner and the Vice-Chair shall be a City Councilor.

#### **RECOMMENDATION:**

It is recommended that the Board elect its officers for the next year.



