

Memorandum



Buckman Direct Diversion

Date: July 26, 2022
To: Buckman Direct Diversion Board
Via: Rick Carpenter, BDD Facilities Manager /s/
From: Antoinette Armijo-Rougemont, BDD Accounting Supervisor
Re: Request to Reauthorize Funding for the MRRF

ITEM AND ISSUE:

Request for approval to reauthorize unexpended funds approved by the BDDB from the Major Repair and Replacement Fund.

BACKGROUND AND SUMMARY:

The Buckman Direct Diversion Board authorized funding from the BDD Major Repair and Replacement Fund for the purpose of funding multiple projects. As of July 1, 2022 the following projects were still on-going and are expected to be completed within the current fiscal year.

On-going project balance:

- \$217,342 – Replace Pump #4 at the Raw Water Lift Station (approved 8/5/2021)
- \$75,402 – Replace Maintenance Fleet Work Truck (approved 8/5/2021)

City Finance requires all carry forward funding for on-going projects to be re-appropriated by the governing board. Therefore, we are requesting that the BDD Board reauthorize \$292,744 from the Major Repair and Replacement Fund. These funds will be budgeted in the BDD operating fund and transferred from the reserve fund upon actual expenditure.

ACTION REQUESTED:

Staff recommends approval of the attached Budget Amendment Resolution to reauthorize \$292,744 from the Major Repair and Replacement Fund.

Approved by BDDB August 4, 2022

Councilor Romero-Wirth, BDD Chair



Buckman Direct Diversion 341 Caja del Rio Santa Fe, NM 87506



Log # {Finance use <u>only</u> }:	
Journal # {Finance use <u>only</u> }:	

City of Santa Fe, New Mexico BUDGET AMENDMENT RESOLUTION (BAR)

DEPARTMENT / DIVISION NAME PUD/Buckman Direct Diversion	DATE 7/26/2022
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ITEM DESCRIPTION	ORG	OBJECT	PROJECT	INCREASE	DECREASE
EXPENDITURES				<i>{enter as positive #}</i>	<i>{enter as negative #}</i>
System Equipment	8000825	570550		292,744	
Interfund Transfer Out To 800	801815	755800		292,744	
REVENUES				<i>{enter as negative #}</i>	<i>{enter as positive #}</i>
Interfund transfer in from 801	8000825	655801		(292,744)	

JUSTIFICATION: *(use additional page if needed)*
 --Attach supporting documentation/memo

\$	292,744	\$	-
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To use approved MRRF funding for the purchase of a new pump to replace #4 at RWLS. To use approved MRRF funding for the purchase of a new maintenance work truck. Due to supply issues, we were unable to secure that purchase in FY2022.

<i>{Complete section below if BAR results in a net change to ANY Fund}</i>	
Fund(s) Affected	Fund Balance Increase/(Decrease)
801	(292,744)
TOTAL:	(292,744)

BDDDB Approved 8/4/2022

Antoinette Armijo-Rougemont	7/26/2022	<i>{Use this form for Finance Committee/ City Council agenda items ONLY}</i>	
Prepared By <i>{print name}</i>	Date	CITY COUNCIL APPROVAL	Budget Officer _____ Date
Division Director Signature <i>{optional}</i>	Date		Finance Director <i>{≤ \$5,000}</i> _____ Date
Department Director Signature	Date		City Manager <i>{≤ \$60,000}</i> _____ Date
		City Council Approval Date: <input style="width: 100px; height: 20px;" type="text"/>	
		Agenda Item #: <input style="width: 100px; height: 20px;" type="text"/>	