



**Date:** November 1, 2024

**To:** BDD Board

**From:** Jonathan Montoya, BDD Interim Facilities Manager / Source of Supply Operations Manager

**Re:** BDD Facilities Manager Monthly Update to the BDD Board

Below is the monthly update from the BDD Facilities Manager for the November 2024 Board meeting:

- **Major Repair and Replacement (MR&R) Fund.**  
There were no Major Repair & Replacement items for September and October 2024.
- **LANL MOU Negotiations Update**  
The LANL MOU negotiations are ongoing and nearing completion. Staff is hopeful of bringing a new agreement forward for BDDB approval soon.
- **BDD Re-Build Project Progress.**  
The BDD staff are continuing to work with City of Santa Fe Procurement to further the progress in selecting a design/build firm. The first phase of this process has been completed. The procurement process for the Owners Representative portion of this project has also commenced and a selection team has been appointed. Staff will provide further information as it becomes available.
- **Partner Billing update.**  
FY24 Quarter 4 Billing has been sent out and we are on track to catch up and re-establish a regular billing cycle.
- **Current Job Vacancy Updates**

<b>Title</b>	<b>Status</b>
PUD Facility Manager(BDD)	Filled- Start Date 11/9/24
Operations Superintendent	Filled- 10/26/24
Maintenance Planner Scheduler	Filled-10/28/24
Equipment Repairman Intermediate	Offer made, Pending HR 10/16/24
Water Operator Entry	Offer made, Pending HR 10/23/24
Water Operator Advanced	Candidate selected, Pending Dept.
Safety and Training Admin	Offer made, Pending HR 10/28/24
Equipment Repairman Entry (Multiple)	Pending Interviews
Water Operator Intermediate (Multiple)	Posted 10/14 - 11/14
Journeyman Electrician	Pending Interview 11/6/24

