

**MINUTES OF THE  
CITY OF SANTA FE & SANTA FE COUNTY  
SPECIAL BUCKMAN DIRECT DIVERSION BOARD MEETING**

**June 17, 2025**

**1. Call to Order**

This special meeting of the City of Santa Fe & Santa Fe County Buckman Direct Diversion Board meeting was called to order by Councilor Carol Romero-Wirth, BDD Board Vice Chair at 12:02 p.m.

This meeting was conducted as a hybrid with attendance virtually and in person.

**2. Roll Call:** Roll was called and a quorum was present as shown:

**BDD Board Members Present:**

Councilor Carol Romero-Wirth  
Councilor Jamie Cassutt  
Commissioner Hank Hughes

**Member(s) Excused:**

Commissioner Justin Greene, Chair  
Rolf Schmidt-Petersen, Citizen Member  
T. Egelhoff, The Club at Las Campanas,  
non-voting member

Vice Chair Romero-Wirth read the agenda captions and BDD Public & Community Relations Officer Bernardine Padilla conducted the roll call votes.

**3. Approval of Agenda**

Upon motion by Councilor Cassutt and second by Commissioner Hughes the motion to approve the agenda passed by unanimous [3-0] roll call vote.

**4. Matters from the Public** – None were presented

**5. Action Items: Discussion Agenda**

- a. Request for Approval of Amendment #1 to the General Services Agreement with Calgon Carbon Corporation, a Kuraray Company, to extend the term through FY26 and add compensation for an amount not to exceed Seven Hundred Eleven Thousand Five Hundred Dollars (711,500.00) excluding New Mexico gross receipts tax.**

BRADLEY PRADA (Facilities Manager): This is a cyclical replacement for our membrane modules. They have a 10-year lifespan and we are starting to exceed that so we are putting them on a replacement plan. We replaced two membrane racks last year and we'll be replacing two more this year.

VICE CHAIR ROMERO-WIRTH: Okay, are there questions on this item?  
And we're using – the source of funds is coming from our –

MR. PRADA: Major Replacement & Repair –

VICE CHAIR ROMERO-WIRTH: Is it repair and replacement?

MR. PRADA: Repair and Replacement: MR&R.

VICE CHAIR ROMERO-WIRTH: MR&R; okay. If there aren't any other questions, is there a motion?

COUNCILOR CASSUTT: I so move.

COMMISSIONER HUGHES: I'll second it.

VICE CHAIR ROMERO-WIRTH: We have a motion and a second to approve item 5a as was read.

**The motion passed by unanimous [3-0] roll call vote.**

**b. Request for approval of the Professional Services Agreement with Aria Filtra-Trojan Technologies Corp. for the replacement of Microfiltration modules for an amount up to Eight Hundred Sixty Thousand Five Hundred Forty-One and 19100 Dollars (\$860,541.19) excluding New Mexico gross receipts tax.**

**i. Request for approval of a Budget Adjustment Request for FY25 in the amount of \$860,541.19 from the Major Repair and Replacement Fund to fund the Agreement.**

MR. PRADA: It's the same cyclical replacement. Excuse me, the Calgon is for GAC replacement and the Aria Filtra is for membrane module replacement. Just to correct that.

VICE CHAIR ROMERO-WIRTH: Okay. Any questions on this item? If not is there a motion?

NANCY LONG (BDDDB Counsel): Madam Vice Chair, this also has a BAR on the agenda.

VICE CHAIR ROMERO-WIRTH: Do we need to take these as separate items or as one?

MS. LONG: Madam Vice Chair, you can take them as one motion.

VICE CHAIR ROMERO-WIRTH: Can we get a motion to approve the professional services agreement and the budget adjustment request.

COMMISSIONER HUGHES: And I'll make the one motion for both of them.

COUNCILOR CASSUTT: And I'll second both of them.

VICE CHAIR ROMERO-WIRTH: Okay, we have a motion from Commissioner Hughes and a second from Councilor Cassutt to both approve the professional services agreement and approve the budget adjustment requests to fund the agreement.

The motion passed by unanimous [3-0] roll call vote. .

6. **Matters from the Board** – None were offered.

7. **Next Meeting**

a. **July 10. 2025**

8. **Adjourn**

Having completed the agenda and with no further business to come before the Board, Vice Chair Romero-Wirth adjourned this meeting at approximately 12:09 p.m.

Approved by:

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Justin Greene, Board Chair

Respectfully submitted:  
Wordswork

**ATTEST TO**

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KATHARINE E. CLARK  
Santa Fe County Clerk

